



WORKSHOP ON ADVANCED RISK BASED AUDITING AND MASTERING REPORT WRITING FOR IMPACTFUL COMMUNICATION



23 – 27 JUNE 2025



TANGA BEACH RESORT, TANGA - TANZANIA

Organizations of all sizes and types are continuously exposed to risk throughout their daily operations. However, organizations may not employ all their resources effectively to identify the likelihood of threats materializing and the potential impact to their finances, reputation, and data. This course provides knowledge to develop an audit universe and risk-based internal audit plan that supports the strategic objectives and success of the organization. It addresses the emerging and advanced risk management topics, such as governance risk, strategic risk, fraud risk, information technology risk, and auditing the risk management process.

As a participants you will be able to use the concepts and tools to develop an internal audit plan that supports the achievement of the organization's objectives, and to audit areas of utmost importance to your organization today.

Participants will also learn what goes into an effective audit observation and how to organize reports that meet professional standards, elicit management action, and communicate crucial messages to executives and board level readers.

Why Attend this Course?

- » To Summarize risk management principles and concepts.
- » Identify applicable governance principles.
- » Explain the relationship between governance, risk, and control.
- » Describe the benefits of strategy risk audits.
- » Explain the purpose of strategy process audits.
- » Explain an anti-fraud program and the role of risk assessment.
- » Identify information technology (IT) risk assessment frameworks.
- » Discuss cybersecurity, information security, and IT governance risks.
- » Assess enterprise risk management process risks.
- » Apply enterprise risk management maturity and comprehensive assessment approaches.
- » Develop an auditable universe risk assessment.
- » Apply risk identification, measurement, and prioritization techniques.
- » Understand the five components of the audit report.
- » Recognize the importance of identifying cause and impact of audit observations.
- » Identify advantages and disadvantages of three report formats.
- » Apply one of the audit report formats.
- » Identify how to improve writing quality.
- » Identify how to develop reports that are accurate, objective, clear, concise, constructive, complete, and timely.

AGENDA AT A GLANCE

DAY 1

✔ Risk Management Principles and Concepts

- Risk definitions.
- Standard 9.1 Understanding Governance, Risk Management, and Control Processes, including:
 - ✔ Requirements regarding risk management.
 - ✔ Consideration for Implementation regarding risk management.
 - ✔ Evidence of Conformance regarding risk management.
- Control and Risk frameworks.
- Risk management assessment criteria.

✔ Assessing Governance

- Governance overview.
- Standard 9.1 Understanding Governance, Risk Management, and Control Processes, including:
 - ✔ Requirements regarding governance.
 - ✔ Considerations for Implementation regarding governance.
 - ✔ Evidence of Conformance regarding governance.
- The relationship between governance, risk management, and control.
- COSO frameworks.

✔ Risk Related to Strategic Objectives

- Strategy Risk overview.
- Strategy-related audits.
- Strategy risk audits.
- Strategy process audits.

DAY 2

✔ Fraud Risk Assessment

- Relevant Global Internal Audit Standards and considerations.
- Anti-fraud program.
- Role of internal audit.
- Internal audit approach.
- Types of fraud.
- The fraud triangle.

✔ Information Technology Risk

- Relevant Global Internal Audit Standards and considerations.
- IT Governance frameworks.
- Internal audit considerations on IT risks.
- Internal audit focus.

DAY 3

✓ Assessing the Risk Management Process

- Risk management process audit considerations.
- Assessing risk management.
- Comprehensive assessment approach.
- Maturity assessment approach.

✓ Developing the Risk-based Audit Plan

- Overview of actions to implement risk-based audit planning.
- Applicable Global Internal Audit Standards.
- Auditable units and audit universe.
- Risk identification.
- Risk measurement.
- Risk prioritization.
- Audit selection factors.

DAY 4 & 5

✓ The Audit Report Writing Task

- Audit report guidance
- Why audit reports are written
- Uses and readers of audit reports
- Audit report limitations

✓ Components of Audit Observations

- Components of an audit observation
- Types of criteria
- Condition summaries
- Levels of cause and effect
- Recommendations and action plans

✓ Audit Report Structure

- Elements of a typical audit report
- Audit report formats
- Comparisons of audit report structures

✓ Quality of Reporting

- Writing-quality guidance and issues
- Coherence
- Tone
- Objectivity
- Sentence clarity: modifiers, pronouns, and parallel structure
- Active and passive voice
- Technical terminology
- Readability and conciseness
- Verb usage



WHO SHOULD ATTEND?

Internal Auditors, Chief Audit Executives, Audit Managers, Senior Auditors, Directors of Internal Auditors, External Auditors and other interested parties.



REGISTRATION

Visit www.iiatanzania.or.tz, events.iiatanzania.or.tz or email to: info@iiatanzania.or.tz; and for enquiry Call or WhatsApp: **+255 684460777**

FEES

Fees Category	Payment Before 16.06.2025	Payment After 16.06.2025
IIA Member	900,000	1,000,000
Non-Member	1,000,000	1,100,000

Note that all participation fees are VAT 18% inclusive. Discount: All Workshop fees have been favourably discounted.

COURSE FEE PAYMENT

All cheques should be payable to the “The Institute of Internal Auditors Tanzania”. All participants should deposit their fees, before the event, into the IIA Tanzania **TZS A/c no.011103028262** at NBC Corporate Branch, NMB **TZS A/c no. 22306600425** or Lipa number Mixx by Yas **18001927**.

Cancellation charge of 20% will be charged if written notification for cancellation is received by 16th June 2025. No refund shall be remitted for cancellation after 16th June 2025.

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