

NOTICE

ANNUAL GENERAL MEETING

28TH AUGUST 2024

Notice is hereby given that the 13th Annual General Meeting of the Institute of Internal Auditors Tanzania will be held physically at Simba Hall, Arusha International Conference Centre (AICC), Arusha on Thursday 4th October 2024 from 3.00PM to 4.30PM. The agenda shown below will be transacted:

13.1 Notice and Quorum

13.2 Adoption of the Agenda

13.3 Confirmation of the Minutes of the 12th AGM held on 15th September 2023

13.4 Matters Arising from the Previous Meeting Minutes

13.5 To receive the Report of the Management and the Audited Accounts for the preceding year

13.6 To Approve appointment of Auditors

13.7 Any Other Business

13.8 Closing of the Meeting

By Order of the Board



Seif Hassan
Board Secretary

IMPORTANT NOTES:

1. A member wishing to attend the meeting must confirm their attendance on or before 27th September 2024. Under separate notice, a link for Registration of Delegates for the Annual General Meeting will be issued. Members shall be required to register no later than Friday, 27th September 2024.
2. Only active members will have the right to vote.
3. Members who are eligible to vote but unable to attend the General Meeting may appoint a proxy to represent them.
4. Proxies shall be lodged with the Chief Executive Officer by 1st October 2024.

The Institute of Internal Auditors Tanzania

Masaki Peninsula, Rufiji Street, Plot Number 2, P.O. Box 80517, Dar es Salaam, Tanzania.

Tel: +255 22 2602979 | Cell: +255 684 460 777 | Email: info@iiatanzania.or.tz | Web: www.iiatanzania.or.tz

GLOBAL HEADQUARTERS | 1035 Greenwood Blvd., Suite 149 | Lake Mary, FL 32746 USA

Phone: +1-407-937-1111 | Fax: +1-407-937-1101